

NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION

CHECK REQUEST

Date _____

Please prepare a NAWIC Chapter # _____ check as follows:

This check should be drawn on Chapter funds Scholarship funds

Payable to: _____

Address: _____

In the amount of: \$ _____

To be charged to the following budget accounts:

<u>Account</u>	Amount	<u>Budgeted ?</u>	
		Yes	No
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		
_____	\$ _____		

Are these funds to be refunded? Yes

No

PLEASE ATTACH SUPPORTING RECEIPTS

Requested by: _____

Signature _____

Date of approval: _____

Check issued: _____ Date of check _____

Check number _____